

How to add a link in Student Portal for CANVAS access.

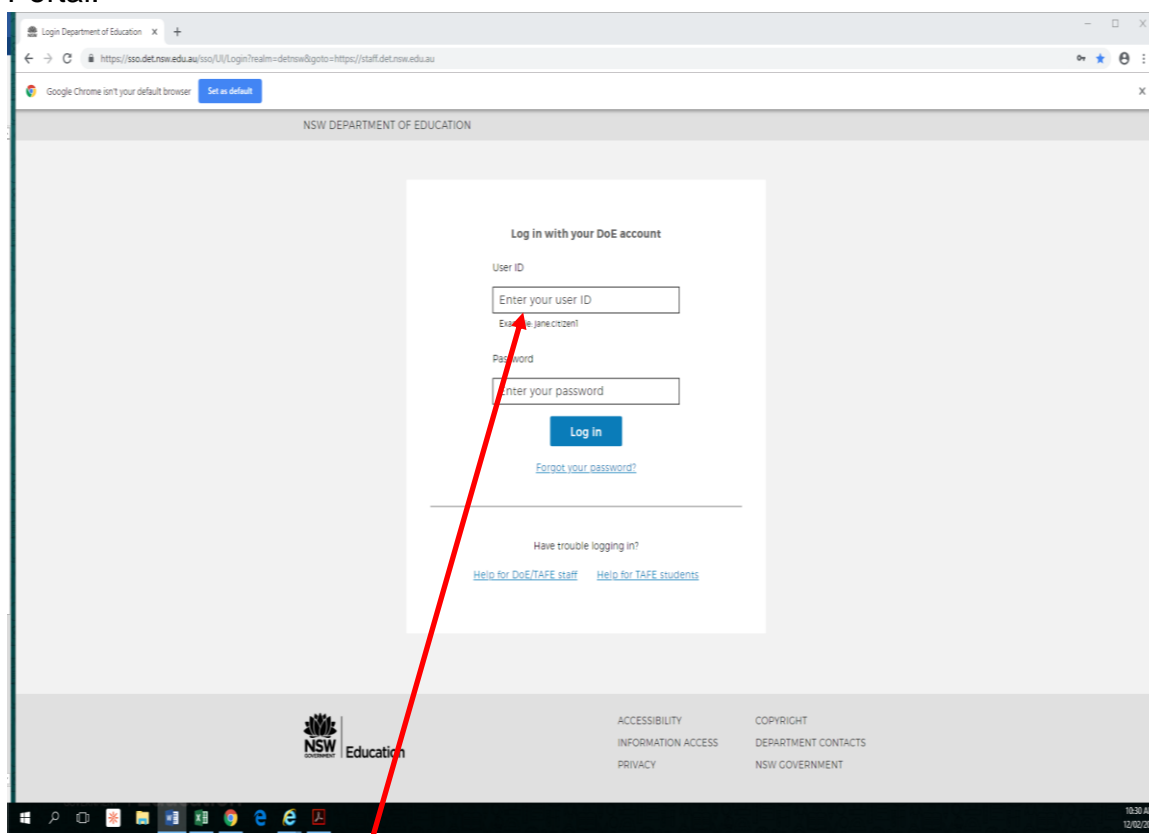
You will need:

- internet access
- your email address and password

(If you do not know your email or password please ring CANVAS help on 02 6681 0424)

Step 1.

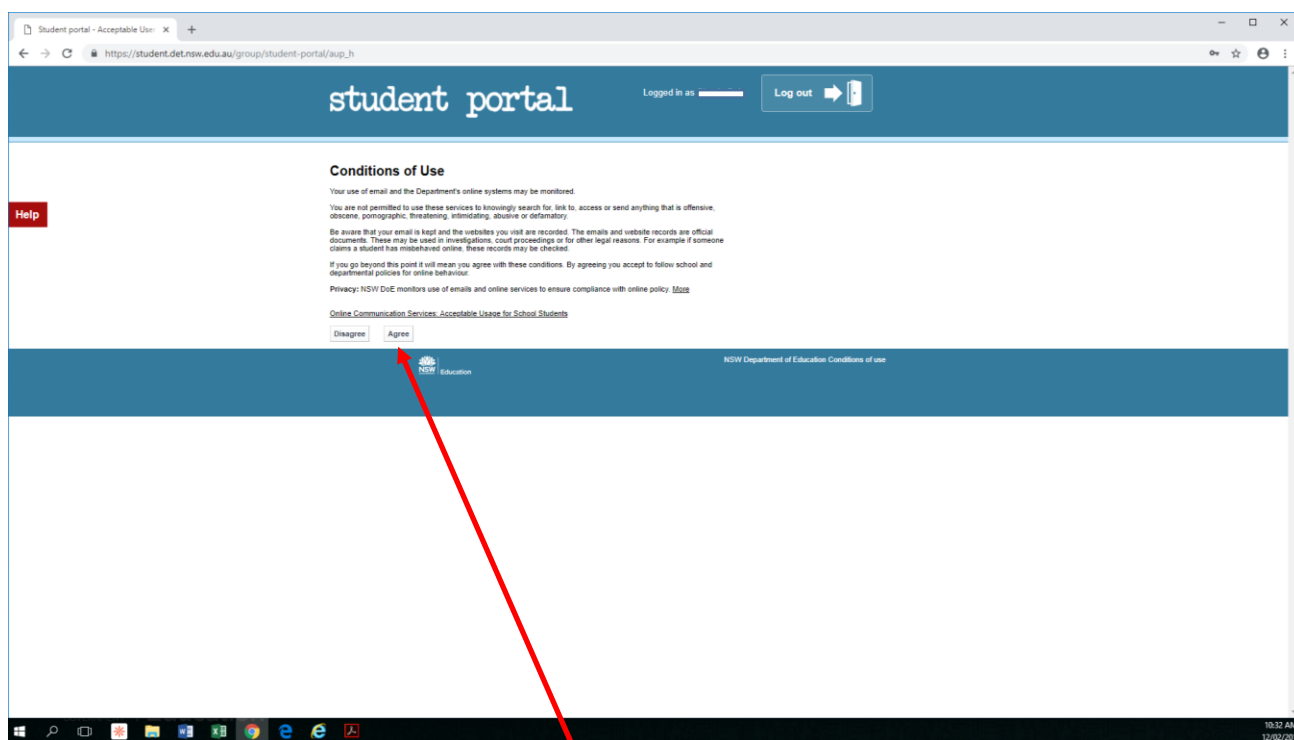
Using a browser (either Google Chrome, Firefox, Safari) log in to your Student Portal.



The log in uses your User ID (i.e. if your email is john.smith@education.nsw.gov.au, your User ID is john.smith). Then type in your password.

Step 2.

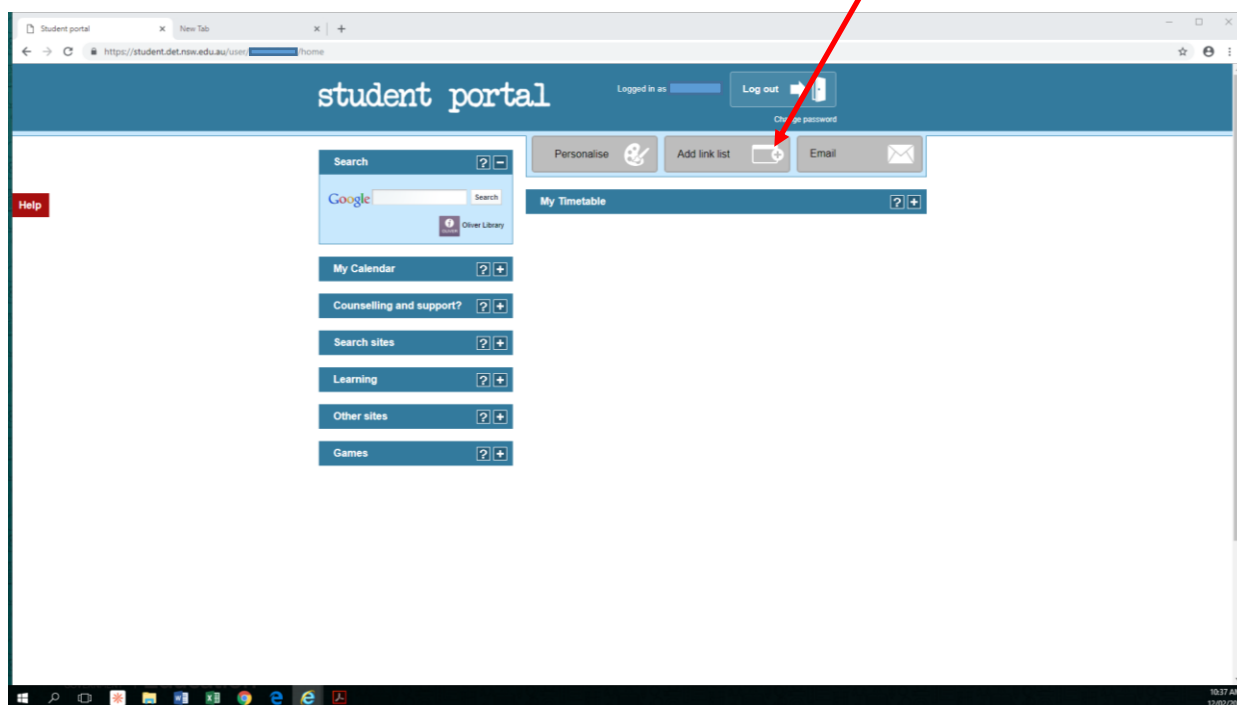
The following screen should appear.



Read the conditions of use then click agree.

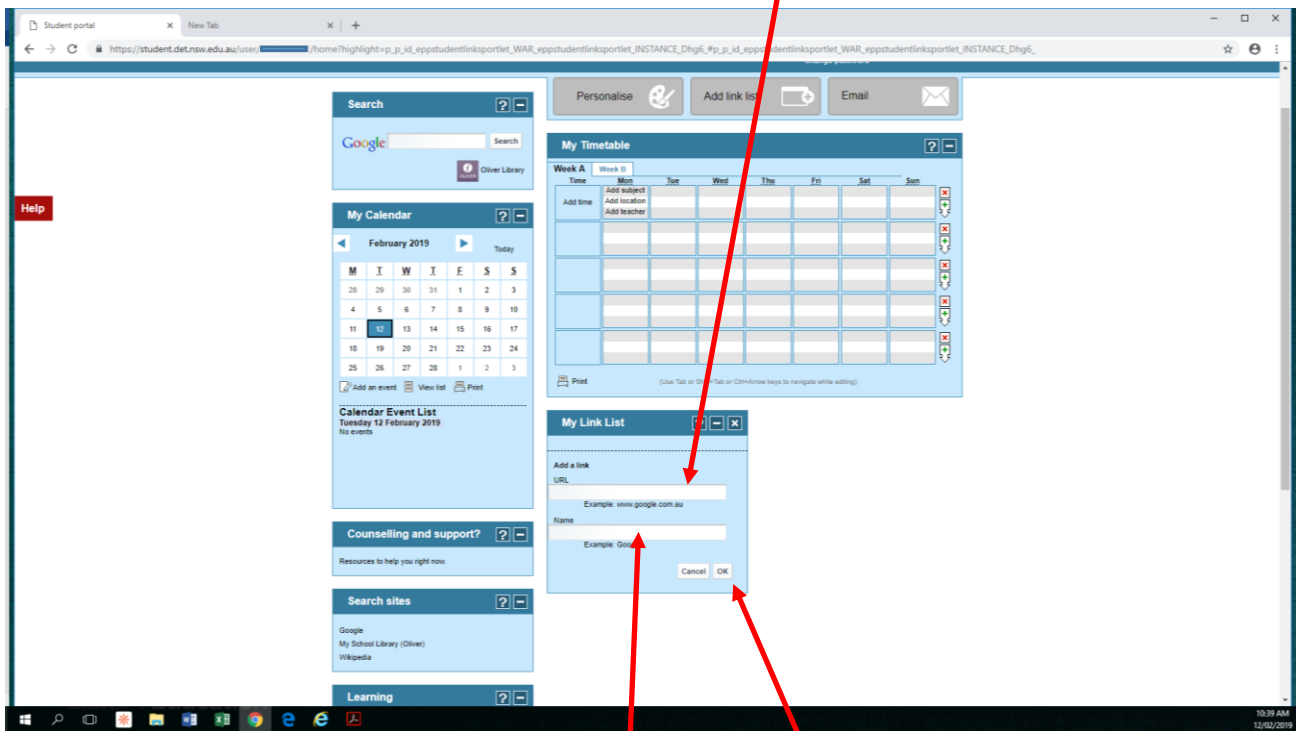
Step 3.

The following page should appear. Click on the button 'Add link list'



Step 4.

The following page will appear. Type the following URL into the link 'http://southerncross.instructure.com'



Type in a name for the link, such as 'CANVAS Link'. Click OK.

Your link should appear

